

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, March 21, 2019 at 12:00 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. John Rosenberry for Mrs. Goodman, Mr. Johnston, Mrs. Boelens, Mr. Larson, and Mr. Snodgrass. Members absent: Mrs. Goodman, Mr. Leckey, Mrs. Rumbold, and Mrs. Brody. Others present: Mr. Shane Kazubowski.

COMMENTS FROM VISITORS: Mr. Kazubowski, Executive Board President, will present in the executive session.

OLD BUSINESS: *Schoolboard.net*  
HSCSED went live in March of 2019 with the online school board packets. Not sending packets in the mail is going to be a cost effective and environmentally friendly decision on behalf of the cooperative district.

*Engagement of Auditors for the Fiscal Year Ending June 30, 2019*  
FY18 fees \$10,995 – FY19 fees \$11,500

*Resource Officer Independent Contractor Agreements for 2018-2019*  
Adam Burroughs and Briana Wilkey were contracted to fill in days.

*Staff Vacancies*  
Mr. Wertheim stated that HSCSED has had 1 teacher, 2 speech-language pathologists, and 1 school social worker verbally accept job offers for next school year.

CONSENT AGENDA: A motion was made by Larson and seconded by Boelens to approve the following items under Consent Agenda:

- 12/13/18 Governing Board Meeting Minutes
- 12/14/18, 12/28/18, 01/15/19, 01/31/19, 02/15/19, and 02/28/19 Bills Payable
- 12/14/18, 12/28/18, 01/11/19, 01/25/19, 02/08/19, 02/22/19, and 03/08/19 Payroll Withholding
- 12/14/18, 12/28/18, 01/11/19, 01/25/19, 02/08/19, 02/22/19, and 03/08/19 Payroll and Benefits
- 12/31/18, 01/31/19, and 02/28/19 Financial Statements

Roll call vote showed Johnston, Boelens, Larson, Rosenberry, and Snodgrass voting aye. No one voted nay.

Motion Carried 5-0

EXECUTIVE SESSION: Motion by Johnston, seconded by Rosenberry to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1) -and- “The semi-annual review of the closed minutes.” 5 ILCS 120/2(c)(21). Time: 12:17 p.m.

Voice Vote - Motion Carried 5-0

OPEN SESSION: Motion by Boelens, seconded by Rosenberry to return to open session at 12:45 p.m.

Voice Vote - Motion Carried 5-0

PERSONNEL: A motion was made by Boelens and seconded by Larson to approve the following Personnel:

### EMPLOYMENT

Mr. J. Roderick Smith  
School Psychologist

100 Days at \$350.00 Per Day

Begin Date: First day for the Henry-Stark Counties Special Ed. 2019-2020 calendar

CONTRACT NON-RENEWAL

Ms. Margaret Mroz  
Cross Categorical Teacher/Annawan Grade School  
Begin Date: 10/03/16  
End Date: End of the 2018-2019 School Year

Roll call vote showed Rosenberry, Johnston, Boelens, Larson, and Snodgrass voting aye. No one voted nay.

Motion Carried 5-0

JULY-DECEMBER 2018  
EXECUTIVE SESSION  
MINUTES:

Motion by Boelens, seconded by Johnston that the July 2018 through December 2018 Executive Session Minutes remain closed as per the recommendation of the Director.

Voice Vote - Motion Carried 5-0

RECOMMENDATION:  
ADMINISTRATORS  
FY20 SALARIES:

Motion by Rosenberry, seconded by Johnston to approve the FY20 salary increases for the Administrators. The FY20 salaries will be a 2.0% increase from the FY19 salaries. The total of salaries will increase \$15,901.49 without TRS and \$17,332.62 with TRS.

Voice Vote - Motion Carried 5-0

NON-UNION CLERICAL  
FY20 SALARY  
RECOMMENDATION:

Motion by Boelens, Seconded by Rosenberry to approve the Non-Certified office/secretarial staff salary/hourly raises for 2019-2020 (FY20) school term. Overall increase is 3% from previous year, FY19. Annual salary is based upon 1965 hours. The total of salaries will increase \$6,897.15 for the next school year.

Voice Vote - Motion Carried 5-0

MARCH 2019  
APRIL 2019  
MAY 2019  
JUNE 2019  
AUTHORIZATION:

Motion by Rosenberry, seconded by Johnston to authorize the Director to process the March 2019, April 2019, May 2019 and June 2019 Payroll Liabilities, Payroll Obligations, Bills Payable, and Personnel Actions as necessary.

Voice Vote - Motion Carried 5-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY19 Cash Flow
2. ExCEL Report  
Student News – There are currently 62 wolves in the ExCEL pack at this time. They have welcomed numerous new students in the past month. Kewanee Schools had two students of the month and Galva had one for the month of February. The students were chosen by the staff based on their outstanding behavior and work ethic.  
Building News – ExCEL has created a school wide March Class Madness for the entire building. The entire building will be participating. Different classes go head to head each week and the highest percentage of signatures earned that week moves on to the next round with the champion being named on the last day before Spring Break.
3. Certified Staff Seniority List - Completed Years as of May 2018

Christine Gustafson	28.0	Stacey Morrell	2.0
Wendy Wagner	27.5	Kaitlyn Nordstrom	2.0
Andrea Hogue	23.0	Taylor Blair	2.0
Teresa Ince	22.0	Elizabeth Heisler	2.0
Heather Gainey	21.0	Sarah Kulp	2.0
Tara Kelly	21.0	Elenora Hendrix	2.0
Robin O'Connor	21.0	Elizabeth Koster	1.0
Kimberly Johnson	20.0	Kristina Swarczewski	1.5
Kathleen Lavin	18.5	Janna Richards	1.5
Brigitte Fitzpatrick	18.0	Autumn Brown	1.0
Erin Sheets	18.0	Mark Jeffery	1.0

Lisa Witte	18.0	Jennifer Macko	1.0
Amber Krause	17.5	Margaret Mroz	1.0
Susan Draminski	17.0	Lauren Spivey	1.0
Steve Wheelock	15.0	Brooke Hickman	1.0
Regina Walk	15.0	Emily Izral	1.0
Jeannie Napier	12.0	Kylie Murphy	1.0
Jeffrey Belvel	11.0	Carly Anderson	1.0
Dawn Sheddan	11.0	Samantha Brody	1.0
Heather Walters	11.0	Blake Bullock	1.0
Lindsay Newman	9.0	Barbara Hildebrandt	1.0
Sarah Swanson	8.5	Rebecca Keener	1.0
Kelly Juskiv	8.0	Tarol Suddeth	1.0
Nicole Nelson	8.0	Emma Reidner	0.5
Kelly Lawrence	6.0	Jackilyn Boswell	0.0
Emily Rorem	6.0	Mariah Brooks	0.0
Nichole Taylor	6.0	Morgan Holthaus	0.0
Kellie Wilke	6.0	Jena Rice	0.0
Jessica Sarnes	5.5	Claire Barton	0.0
Stacie Phelps	5.0	Trista Bryant	0.0
Karly Allen	4.0	Nicholas Christakos	0.0
Tiffany Platz	4.0	Carly Kupersmith	0.0
Heidi Heinrich	4.0	Kylee Wagenecht	0.0
Jennifer Piester	3.5	James Wagner	0.0
Drew Hoffman	3.5	Joan Horvath-Kruger	0.0
Sasha Noble	3.0	Chelsea Verbeck	0.0
Megan Mahoney	3.0		
Jennifer Smith	3.0		
Ally Owen	3.0		
Stacey Andrews	3.0		
Katelyn Camp	3.0		

4. Seniority Lists for Highly Qualified Aides, Interpreters, & Custodians – Completed Years as of May 2018

Non-Certified Highly Qualified Aides

Linda Barnett	22.0	Julie Blackert	1.5
Jill Kinsella	13.0	Destiny Gorden	1.0
Matthew Marchand	13.0	Chelsy Hallberg	1.0
Susan Robinson	11.0	Lynn Heberer	1.0
Ashley DeSmit	10.5	Carrie Miskinis	1.0
Amber Spaniel	10.0	Caroline Streeter	1.0
Jennifer Hoon	9.0	Tracy Thorp	1.0
Darcie VanDoren	9.0	Michelle Ash	1.0
Lisa VerStraete	9.0	Christina Minnaert	1.0
Kelly Verscha	8.5	Heather Vandevoord	1.0
Lora Johnson	8.0	Brooklyn Wexell	1.0
Tina Matney	7.5	Tracy Calder	0.5
Nichelle Hess	7.0	Jace Jennings	0.5
Kari Sturtevant	6.0	Brenda Verbeck	0.5
Julie Bridgewater	6.0	Leslie Rogers	0.5
Lori Tracy	5.5	Cathryn Gibler	0.0
Heidi Wilson	5.0	Sheri McCadden	0.0
Leila Interrial	4.5	Rebeka Clancy	0.0
Molly Mirocha	4.0	Meagan Paxton	0.0
Stephanie Stephenson	4.0	Alexandria Simpson	0.0
Mariah Hoelscher	3.0	Haley Conway	0.0
Tina Mattan	3.0	Taylor Wilson	0.0
Sara Tuttle	3.0	Jordan Reschke	0.0
Kelsey Yordy	2.5	Merit Ringberg	0.0
Allison Goodwin	2.5	Kari Rink	0.0
Brenda Kegebein	2.0	Kelli Williams	0.0
Leticia Munoz	2.0	Tiffany Carpenter	0.0
Marianne Platz	2.0	Kaylynn McNamee	0.0
Christopher King	2.0	Teresa Shipe	0.0

Andrea Gonzalez	2.0	Debra Nelson	0.0
Katherine Mierop	2.0	Brianna Vancleve	0.0
Heidi Stanfield	2.0		
Christie Burnett	2.0		
Kathlene Johnson	2.0		
Selena Tito	2.0		
Kristina Bailey	2.0		

Non-Certified Interpreters

None

Non-Certified Custodians

Brenda Kegebein 14.5

Michael Kegebein 8.0

5. Director's Goal Update

6. Timely and Meaningful Consultation

ISBE has required the cooperative districts to complete the Consolidated District Plan. Mr. Wertheim, Director of Henry-Stark Counties Special Education District #801, will be working with the cooperative district superintendents to complete the required paperwork.

ADJOURNMENT:

With no further items for discussion, a motion was made by Rosenberry and seconded by Boelens to adjourn. Time: 12:50 p.m.

Voice Vote - Motion Carried 5-0

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Board Secretary