

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, December 12, 2019 at 12:00 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Gerber, Mr. Johnston, Mr. Akers for Mrs. Boelens, Mr. Larson, Dr. Sullens for Mrs. Padilla, Mrs. Brody, and Mr. Snodgrass. Members absent: Mrs. Boelens, Mrs. Padilla, and Mrs. Rumbold. Others present: None.

### COMMENTS FROM VISITORS:

There were no visitors.

### OLD BUSINESS:

A motion was made by Akers and seconded by Brody to approve the following items under Old Business:

- A. June 30, 2019 Audited Financial Statement
- B. Removal of Policy #45 "Use of Part B Flow-Through Funds"
- C. Removal of Policies #2, #3, #11, #12, #16, #17, #20, #21, & #22
  - Replaced by Policy #48
- D. Removal of Policies #4 & #5
  - Outdated
- E. Life Skills Placement Guidelines

Roll call vote showed Johnston, Akers, Larson, Sullens, Brody, Gerber, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

### CONSENT AGENDA:

A motion was made by Larson and seconded by Akers to approve the following items under Consent Agenda:

- 08/22/19 Operating Budget Hearing Meeting Minutes
- 08/22/19 Governing Board Meeting Minutes
- 08/22/19 Governing Board Executive Session Meeting Minutes
- 08/30/19, 09/13/19, 09/30/19, 10/15/19, 10/31/19, 11/15/19, & 11/27/19 Bills Payable
- 08/23/19, 09/06/19, 09/20/19, 10/04/19, 10/18/19, 11/01/19, 11/15/19, and 11/27/19 Payroll Withholding
- 08/23/19, 09/06/19, 09/20/19, 10/04/19, 10/18/19, 11/01/19, 11/15/19, and 11/27/19 Payroll and Benefits
- 08/31/19, 09/30/19, 10/31/19 & 11/30/19 Financial Statements

Roll call vote showed Akers, Larson, Sullens, Brody, Gerber, Johnston, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

### PERSONNEL:

Motion by Brody, seconded by Sullens to accept the approval of the following Personnel:

#### EMPLOYMENT

Ms. Abbey Sanchez  
Paraprofessional/Northside  
Salary: \$11.00/Hr  
Start Date: 12/10/19

#### REQUEST FOR LEAVE

Ms. Taylor Blair  
Family Medical Leave Act  
Speech-Language Pathologist/Stark County  
Estimated Start Date: 01/27/20

**RESIGNATION**

Mr. John Simosky  
Paraprofessional/Geneseo High School  
End Date: 12/06/19  
Reason: Personal

Roll call vote showed Larson, Sullens, Brody, Gerber, Johnston, Akers, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

HEALTH/LIFE/DENTAL/  
VISION INSURANCE  
RATES:

Motion by Gerber, seconded by Johnston to approve the revised rates for the District's Health/Dental/Life/Vision Insurance Plans for the policy year to run January 1, 2020 through December 31, 2020. The monthly rates are as follows:

Blue Cross/Blue Shield Health Insurance – Gold Plan

Employee	\$725.02
Employee+Spouse	\$1,888.50
Employee+Child(ren)	\$1,324.89
Family	\$2,488.36

Blue Cross/Blue Shield Health Insurance – Silver Plan

Employee	\$631.84
Employee+Spouse	\$1,645.79
Employee+Child(ren)	\$1,154.60
Family	\$2,168.54

Blue Cross/Blue Shield Health Insurance – Bronze Plan

Employee	\$655.96
Employee+Spouse	\$1,708.59
Employee+Child(ren)	\$1,198.65
Family	\$2,251.30

Blue Cross/Blue Shield Health Insurance – Family Plan

Employee	\$584.51
Employee+Spouse	\$1,522.50
Employee+Child(ren)	\$1,068.10
Family	\$2,006.09

Humana Dental Traditional Preferred

Employee	\$38.02
Employee+Spouse	\$76.33
Employee+child(ren)	\$104.47
Family	\$104.47

Humana Vision 200 - EyeMed

Employee	\$12.62
Employee+Spouse	\$21.28
Employee+Child(ren)	\$21.71
Family	\$34.33

Humana Life Insurance - \$10,000 Face Value

Employee Only	\$1.10
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Roll call vote showed Sullens, Brody, Gerber, Johnston, Akers, Larson, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

EVALUATION TOOL  
FOR DIRECTOR OF  
SPECIAL EDUCATION:

A motion was made by Akers and seconded by Brody to approve the new Director's Evaluation Tool for Henry-Stark Counties Special Education District #801. This new evaluation tool will allow the director to self-assess and coordinators will use Google Survey to add involvement and feedback. The director will also be required to have SMART Goals. The Final Scoring Rubric will be based on four categories; Professional Practice, Coordinator Survey, Director Survey, and SMART Goals. The Final Scoring Rubric will include percentages that will constitute the overall evaluative score: Professional Practice - 70%, Survey Results - 20%, and SMART Goal Completion - 10%. The end result will end as Distinguished, Proficient, Needs Improvement, or Unsatisfactory.

Roll call vote showed Brody, Gerber, Johnston, Akers, Larson, Sullens, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

DECEMBER 2019  
JANUARY 2020  
FEBRUARY 2020  
MARCH 2020  
AUTHORIZATION:

Motion by **Larson**, seconded by **Brody** to authorize the Director to process the December 2019, January 2020, February 2020, and March 2020 Payroll Liabilities, Payroll Obligations, Bills Payable, and Personnel Actions as necessary.

Roll call vote showed Brody, Gerber, Johnston, Akers, Larson, Sullens, and Snodgrass voting aye. No one voted nay.

Motion Carried 7-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY20 Cash Flow
2. ExCEL Report  
*Student News:* There are currently 60 wolves in the pack. Annawan and Kewanee are the districts that have stand out students this month.  
*Staff News:* Mr. Hoffman will be retiring at the end of this semester. He has brought five years of a helpful demeanor, easy going attitude, positive energy, and mentorship.  
*Building News:* Christmas spirit is overflowing. The ceilings are decorated, and the festive door contest is in full swing. It's always nice to end a semester on a high note.
3. Director's Visits  
Mr. Wertheim has been making visits to the different buildings out in the districts.
4. ISBE Emergency Rules  
Restraints and reporting the event to the state.
5. BCBA Services  
Increasing insubordinate behaviors is requiring more Board-Certified Behavior Analyst hours of service.

ADJOURNMENT:

With no further items for discussion, a motion was made by Johnston and seconded by Akers to adjourn. Time: 12:45p.m.

Motion Carried 7-0 Voice Vote