

Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, June 13, 2024, at 12:08 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois.

1. ROLL CALL

Roll call showed the following members present: Mrs. Kari Kipp, Mrs. Jessica Peterson, Mrs. Carrie Boelens, Mr. John DeBord, Mrs. Emily Leezer, Mr. Steve Newman, and Mr. Barry Snodgrass. Members absent: Mr. Andrew Larson. Others present: None.

2. COMMENTS FROM VISITORS

None.

3. CONSENT AGENDS

Motion was made by Boelens and seconded by Newman to approve the following items under Consent Agenda:

- A. Approved 03/21/24 Governing Board Minutes
- B. Approved Bills Payable & Reimbursements for 03/15/24-05/31/24
- C. Approved Payroll Withholdings for 03/15/24-06/07/24
- D. Approved Payroll & Benefits for 03/15/24-06/07/24
- E. Approved Financial Statements for 03/31/24-05/31/24

Roll call showed Peterson, Boelens, DeBord, Leezer, Newman, Kipp, and Snodgrass voting aye. No one voted nay.

4. EXECUTIVE SESSION

None needed.

5. PERSONNEL

A motion by DeBord and seconded by Kipp to approve the following Personnel items:

- A. Personnel Chart
- B. Approved Employment for Certified and Non-Certified Staff
- C. Approved Requests for Leave for Certified and Non-Certified Staff
- D. Approved Resignations for Certified and Non-Certified Staff
- E. Approved Retirement(s) for Certified Staff
- F. Approved Non-Renewal Contract for Non-Certified Staff

Roll call showed DeBord, Leezer, Newman, Kipp, Peterson, Boelens, and Snodgrass voting aye. No one voted nay.

6. ACTION ITEMS

A motion was made by Boelens and seconded by Leezer to approve the following Action Item:

- A. Approval of Scholarship(s)

A motion was made by Newman and seconded by Kipp to approve the following Action Item:

- B. Approval of Engagement of Auditors for the Fiscal Year Ending June 30, 2024

A motion was made by Leezer and seconded by Boelens to approve the following Action Item:

- C. Approved FY25 Tentative Billing for Tort, IMRF, FICA, Medicare, Tuition, & Federal Grant Billing

A motion was made by Kipp and seconded by Newman to approve the following Action Item:

- D. Approved Authorization to Prepare the FY25 Operating Budget and Place on Public Display

A motion was made by Newman and seconded by DeBordto approve the following Action Item:

- E. Authorization to Process/Release the June 2024, July 2024, and August 2024 Payroll/Benefits/Bills Payable/Personnel

7. INFORMATIONAL ITEMS

The following items were presented for discussion and/or review:

- A. FY24 Cash Flow
- B. ExCEL Report
- C. FY25 Governing Board Meeting Dates
- D. Next Board Meeting: August 15, 2024, at 12:00 pm

8. ADJOURNMENT

With no further items for discussion, a motion was made by Snodgrass and seconded by Boelens to adjourn. Time: 12:30 p.m. Voice Vote: 7-0

Board Secretary