

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, June 17, 2021 at 12:05 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Nordstrom for Mr. Gerber, Mr. Chad Gripp for Mr. Murphy, Mr. Larson, Mr. DeBord, and Mr. Snodgrass. Members absent: Mr. Gerber, Mr. Murphy, Mrs. Boelens, Mrs. Orwig, and Mrs. Troxell. Others present: None.

- COMMENTS FROM VISITORS: There were no visitors.
- OLD BUSINESS: Executive Director's Goals for the 2021-2022 School Year
- CONSENT AGENDA: A motion was made by Nordstrom and seconded by DeBord to approve the following items under Consent Agenda:
- 03/18/21 Governing Board Meeting Minutes
  - 03/18/21 Governing Board Executive Session Minutes
  - 03/15/21, 03/31/21, 04/15/21, 04/30/21, 05/14/21, & 05/28/21  
Bills Payable
  - 03/19/21, 04/02/21, 04/16/21, 04/30/21, 05/14/21, 05/28/21, & 06/11/21  
Payroll Withholding
  - 03/19/21, 04/02/21, 04/16/21, 04/30/21, 05/14/21, 05/28/21, & 06/11/21  
Payroll and Benefits
  - 03/31/21, 04/30/21, and 05/31/21  
Financial Statements
- Roll call vote showed Larson, DeBord, Nordstrom, Gripp and Snodgrass voting aye. No one voted nay.
- Motion Carried 5-0
- ADJOURN SINE DIE: Motion by Larson, seconded by Gripp to adjourn sine die for the purpose of election of officers.
- Voice Vote - Motion Carried 5-0
- PRO TEM OFFICERS: Motion by Nordstrom, seconded by DeBord for the Chairman appointed Mr. Wertheim as chairman pro tem, and Mrs. Wexell as secretary pro tem.
- Voice Vote – Motion Carried 5-0
- ROLL CALL: Roll call showed Mr. Nordstrom for Mr. Gerber, Mr. Gripp for Mr. Murphy, Mr. Larson, Mr. DeBord, and Mr. Snodgrass as present. Members absent: Mrs. Troxell, Mr. Gerber, Mr. Murphy, Mrs. Boelens, and Mrs. Orwig.
- CHAIRMAN: Larson nominated Snodgrass to continue as Chairman of the Governing Board. Larson motioned and DeBord seconded the motion. With no further nominations, the secretary was instructed to cast a unanimous vote for Mr. Barry Snodgrass.
- Motion Carried by Unanimous Vote 5-0
- VICE CHAIRMAN: Larson nominated Boelens to continue to serve as Vice Chairman of the Governing Board. DeBord motioned and Larson seconded the motion. With no further nominations, the secretary was instructed to cast a unanimous vote for Mrs. Carrie Boelens.
- Motion Carried by Unanimous Vote 5-0
- SECRETARY: Larson nominated DeBord to serve as Secretary of the Governing Board. Larson motioned and Nordstrom seconded the motion. With no further nominations, the secretary was instructed to cast a unanimous vote for Mr. Jon DeBord.
- Motion Carried by Unanimous Vote 5-0

PERSONNEL:

Motion by Larson, seconded by Nordstrom to approve the following Personnel Items:

EMPLOYMENT

Ms. Cheri Grabbe  
Paraprofessional/Wethersfield Grade School  
Salary: \$12.00/Hr  
Start Date: First Day of the 2021-2022 School Year

Ms. Jordyn Meinders  
Paraprofessional/Wethersfield Grade School  
Salary: \$12.00/Hr  
Start Date: First Day of the 2021-2022 School Year

Ms. Anna Peterson  
Personal Care Aide/Kewanee High School  
Salary: \$12.00/Hr  
Start Date: First Day of the 2021-2022 School Year

Mr. Brandon Rice – Pending Contingent Certification  
Cross Cat Teacher/Geneseo High School  
Salary: \$34,500  
Start Date: First Day of the 2021-2022 School Year

Mr. Shaun Robinson – Pending Contingent Certification  
Cross Cat Teacher/Geneseo High School  
Salary: \$34,500  
Start Date: First Day of the 2021-2022 School Year

Ms. Lauren Schmidt – Pending Contingent Certification  
Paraprofessional/Kewanee  
Salary: \$12.00/Hr  
Start Date: First Day of the 2021-2022 School Year

REQUESTS FOR LEAVE

Ms. Shannon Arzola  
Family Medical Leave Act  
School Psychologist/Galva & Central  
Estimated Leave Start Date: 08/23/21

Ms. Cassie Hook  
Family Medical Leave Act  
School Secretary/ExCEL  
Estimated Leave Start Date: 07/28/21

RESIGNATIONS

Ms. Jeanna Francis  
Paraprofessional/Millikin  
Start Date: 10/28/19  
End Date: End of the 2020-2021 School Year  
Reason: Other Employment

Ms. Mariah Hoelscher  
Paraprofessional/Millikin  
Start Date: 10/13/15  
End Date: End of the 2020-2021 School Year  
Reason: Personal

Ms. Kathleen Johnson  
Paraprofessional/Central  
Start Date: 09/06/16  
End Date: End of the 2020-2021 School Year  
Reason: Other Employment

Ms. Elizabeth Koster  
School Social Worker/Millikin & Kewanee High School  
Start Date: 08/16/16  
End Date: End of the 2020-2021 School Year  
Reason: Other Employment

Ms. Jordan Reschke  
Paraprofessional/Geneseo High School  
Start Date: 08/23/18  
End Date: End of the 2020-2021 School Year  
Reason: Personal

Ms. Brenda Verbeck  
Paraprofessional/Geneseo High School  
Start Date: 01/04/18  
End Date: End of the 2020-2021 School Year  
Reason: Personal

Roll call vote showed DeBord, Nordstrom, Gripp, Larson, and Snodgrass voting aye.  
No one voted nay.

Motion Carried 5-0

FY22 TENTATIVE  
DISTRICT BILLINGS:

Motion by Larson, seconded by Gripp to recommend approving the FY22  
Projected District Billings for Tort, IMRF, FICA, Medicare, Tuition, and Federal  
Grant Billing as follows:

Annawan #226	\$229,295.17
Bradford #1	\$202,348.08
Cambridge #227	\$200,981.94
Galva #224	\$549,639.16
Geneseo #228	\$1,587,074.96
Kewanee #229	\$2,068,356.57
Stark County #100	\$601,610.87
Wethersfield #230	\$333,935.41

Motion Carried 5-0 Voice Vote

FY21 FINAL SCHOOL  
CALENDAR:

Motion by Gripp, seconded by Larson to approve the 2020-2021 Final School  
Calendar for Henry-Stark as presented by the Director. The final calendar shows the  
last day of attendance as May 21, 2021.

Motion Carried 5-0 - Voice Vote

SPECIAL EDUCATION  
TEACHER LBS1  
SCHOLARSHIP  
AGREEMENTS:

Motion by Larson, seconded by Nordstrom to approve the contractual agreement with  
Brandon Rice and Shaun Robinson for a combined scholarship and employment  
program for Special Education Teacher LBS1.

Motion Carried 5-0 Voice Vote

FY22 BUDGET  
AUTHORIZATION:

Motion by Gripp, seconded by DeBord to authorize the Director to prepare the  
FY22 Tentative Operating Budget and place on public display for the required 30  
days prior to the August 19, 2021 Budget Hearing.

Motion Carried 5-0 Voice Vote

JUNE 2021  
JULY 2021  
AUGUST 2021  
AUTHORIZATION:

Motion by Nordstrom, seconded by Larson to authorize the Director to process  
the June 2021, July 2021, and August 2021, Payroll Liabilities,  
Payroll Obligations, Bills Payable, and Personnel Actions as necessary.

Motion Carried 5-0 Voice Vote

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY21 Cash Flow
2. ExCEL Report by Principal Casey Miller  
*Student News* – The year ended with 56 members of our pack. Quite a few new pack members arrived late or are scheduled to start with us in August. Between graduates and the students, we transitioned back to their home school we are projected to start with 54 students next year.  
*Staff News* – The year ended with our staff excited to get back in August to get into our new course offerings. Next year our high school will be offering Spanish, Sociology, Computers, Human Anatomy, and Journalism for the first time in the history of ExCEL.  
*Building News* – It is that time of year where the rooms are empty, and the walls are bare. A fresh coat of paint and some polish this summer will have this building looking like new come August.
3. FY22 Executive Board and Governing Board Meeting Dates  

<i>Executive Board at 1:30pm</i>	<i>Governing Board at 12:00pm</i>
August 12, 2021	August 19, 2021 (Budget Hearing)
September 09, 2021	December 16, 2021
October 14, 2021	March 17, 2022
December 09, 2021	June 16, 2022 (Budget Hearing)
January 13, 2022	
February 10, 2022	
March 10, 2022	
April 14, 2022	
May 12, 2022	
June 09, 2022	
4. Professional Development Calendar  
Some of the trainings already planned for the 2021-2022 school year are Visual Phonics, Infinitec, Embrace IEP, Paraprofessional, SIP, and CPI.

ADJOURNMENT:

With no further items for discussion, a motion was made by Larson and seconded by DeBord to adjourn. Time: 12:23 p.m.

Motion Carried 5-0 Voice Vote

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Board Secretary