

## Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, December 10, 2020 at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Nordstrom, Mr. O'Riley, Dr. Brumbaugh, Dr. Sullens, Mr. Elliott, Mr. Kazubowski, and Mr. Gripp. Members absent: Mr. Akers. Others present: Angie Zarvell, Robin O'Connor, Kim Johnson, Stacey Andrews, and Tom Peffer.

### COMMENTS FROM VISITORS:

Union's Co-President, Kim Johnson, read letters on behalf of HSCSED staff. The staff concerns are COVID 19 regulations and safety at schools with in person learning during this pandemic.

Union's Co-President, Robin O'Connor, also spoke on the behalf of the HSCSED staff and student safety in the schools. Mrs. O'Connor compared Special Education Students, specifically Life Skills, to General Education Students.

Mr. Tom Peffer, of Gorenz and Associates presented the results of the June 30, 2020 audit. Mr. Peffer provided the board members with numerous worksheets charting historical trends in expenditures and revenues for several years. He further stated the results of the audit were favorable and that the board has been provided accurate financial information on which they have based their decisions and recommendations.

### CONSENT AGENDA:

A motion was made by Kazubowski and seconded by Nordstrom to approve the following items under Consent Agenda:

- 10/15/20 Executive Board Meeting Minutes
- 10/15/20, 10/30/20, 11/13/20, & 11/30/20 Bills Payable
- 10/16/20, 10/30/20, 11/13/20, & 11/27/20 Payroll Withholding
- 10/16/20, 10/30/20, 11/13/20, & 11/27/20 Payroll and Benefits
- 10/31/20 & 11/30/20 Financial Statements

Roll call vote showed Nordstrom, O'Riley, Brumbaugh, Sullens, Elliott, Kazubowski, and Gripp voting aye. No one voted nay.

Motion Carried 7-0

### EXECUTIVE SESSION:

Motion by O'Riley, seconded by Sullens to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1) Time: 1:56 p.m.

Voice Vote - Motion Carried 7-0

### OPEN SESSION:

Motion by Brumbaugh, seconded by Nordstrom to return to open session at 2:22 p.m.

Roll call vote showed O'Riley, Brumbaugh, Sullens, Elliott, Kazubowski, Nordstrom, and Gripp voting aye. No one voted nay.

Motion Carried 7-0

### PERSONNEL:

Motion by Elliott, seconded by O'Riley to accept and recommend to the Governing Board approval of the following Personnel:

#### EMPLOYMENT

Ms. Stacy Franklin  
Paraprofessional/Northside  
Salary: \$11.00/Hr  
Start Date: 11/02/20

Ms. Lindsay Newman  
School Social Worker/Annawan & ExCEL  
Requesting to back to Full-Time  
Start Date: 11/30/20

**REQUEST FOR LEAVE**

Ms. Taylor Blair  
Family Medical Leave Act  
Speech-Language Pathologist/Stark County  
Estimated Leave Date: 02/22/21-05/17/21

Ms. Brooke Esquer  
Medical Leave  
Paraprofessional /Irving  
Estimated Leave Date: 02/22/21-04/05/21

Ms. Kari Sturtevant  
Medical Leave  
Paraprofessional /Belle  
Estimated Leave Date: 01/17/21-03/01/21

**RESIGNATIONS**

Ms. Abbey Sanchez  
Paraprofessional/Northside  
Start Date: 10/10/19  
End Date: 10/30/20  
Reason: Personal

Ms. Kelsey Yordy  
Paraprofessional/Kewanee High School  
Start Date: 01/14/16  
End Date: 11/13/20  
Reason: Other Employment

Roll call vote showed Brumbaugh, Sullens, Elliott, Kazubowski, Nordstrom, O’Riley, and Gripp voting aye. No one voted nay.

Motion Carried 7-0

JUNE 30, 2020 AUDIT:

Motion by Kazubowski, seconded by Sullens to approve the June 30, 2020 Audited Financial Report as recommended by the Director. Ending fund balances were ED Fund - \$2,035,145. and Tort Fund - \$107,617.

Roll call vote showed Sullens, Elliott, Kazubowski, Nordstrom, O’Riley, Brumbaugh, and Gripp voting aye. No one voted nay.

Motion Carried 7-0

HEALTH/LIFE/DENTAL/  
VISION INSURANCE  
RATES:

Motion by Nordstrom, seconded by Elliott to approve and recommend to the Governing Board approval of the revised rates for the District’s Health/Dental/Life/Vision Insurance Plans for the policy year to run January 1, 2021 through December 31, 2021. The monthly rates are as follows:

**Blue Cross/Blue Shield Health Insurance – Gold Plan**

Employee	\$712.52
Employee+Spouse	\$1,574.62
Employee+Child(ren)	\$1,444.37
Family	\$2,306.48

Blue Cross/Blue Shield Health Insurance – Silver Plan

Employee	\$614.23
Employee+Spouse	\$1,357.39
Employee+Child(ren)	\$1,245.11
Family	\$1,988.27

Blue Cross/Blue Shield Health Insurance – Bronze Plan

Employee	\$648.15
Employee+Spouse	\$1,432.35
Employee+Child(ren)	\$1,313.87
Family	\$2,098.08

Blue Cross/Blue Shield Health Insurance – Family Plan

Employee	\$556.86
Employee+Spouse	\$1,230.61
Employee+Child(ren)	\$1,128.82
Family	\$1,802.57

Humana Dental Traditional Preferred

Employee	\$38.02
Employee+Spouse	\$76.33
Employee+child(ren)	\$104.47
Family	\$104.47

Humana Vision 200 - EyeMed

Employee	\$13.38
Employee+Spouse	\$22.56
Employee+Child(ren)	\$23.01
Family	\$36.39

Humana Life Insurance - \$10,000 Face Value

Employee Only	\$1.10
---------------	--------

Roll call vote showed Elliott, Kazubowski, Nordstrom, O’Riley, Brumbaugh, Sullens, and Gripp voting aye. No one voted nay.

Motion Carried 7-0

SCHOOL SOCIAL  
WORKER SCHOLARSHIP  
AND EMPLOYMENT  
AGREEMENT:

A motion by Kazubowski, seconded by O’Riley, to recommend to the Governing Board to adopt the presented School Social Worker Scholarship and Employment Agreement. This agreement will be for a combined scholarship and employment program to pay the tuition/fees costs for the qualified individuals to enroll in a graduate program for a school social worker and to provide employment for the individual upon program completion and state certification.

Roll call vote showed Kazubowski, Nordstrom, O’Riley, Brumbaugh, Sullens, Elliott, and Gripp voting aye. No one voted nays.

Motion Carried 7-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY21 Cash Flow
2. ExCEL Report – By Casey Miller, Principal

*Student News*

The pack remains firm at 48 members total. Of our 48 pack members, 18 students are currently utilizing our remote option for their education. Our leaders of the pack for the progress in November are as follows:

- Elementary School – Student from Stark County
- Middle School – Student from Geneseo
- High School – Student from Cambridge

*Staff News*

Ms. Taylor Wilson was elected as the “Leader of the Staff” for November. Ms. Wilson is a para who has been long term subbing for nearly the entire first semester to cover one of our elementary classrooms. She has gone above and beyond for our program and we are very happy to have her.

*Building News*

Mr. Kegebein took the week of Thanksgiving to give the building a good scrubbin’ while the kids were away. We have everything sanitized, polished, and ready to roll for the last few weeks before Christmas break.

ADJOURNMENT:

With no further items for discussion, a motion was made by Gripp and seconded by Brumbaugh to adjourn. Time: 2:29 p.m.

Voice Vote - Motion Carried 7-0

---

Board Secretary