

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, October 14, 2021 at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Nordstrom, Mr. Gripp, Mr. Becker, Dr. Brumbaugh, Dr. Sullens, Mr. Elliott, and Mr. Akers. Members absent: Mr. Kazubowski. Others present: Angie Zarvell.

COMMENTS FROM VISITORS:

Mr. Russell Rumbold, of Gorenz and Associates presented the results of the June 30, 2021 audit. Mr. Rumbold provided the board members with numerous worksheets charting historical trends in expenditures and revenues for several years. He further stated the results of the audit were favorable and that the board has been provided accurate financial information on which they have based their decisions and recommendations.

CONSENT AGENDA:

A motion was made by Nordstrom and seconded by Brumbaugh to approve the following items under Consent Agenda:

- 08/12/21 Executive Board Meeting Minutes
- 08/12/21 Executive Board Executive Session Minutes
- 08/13/21, 08/31/21, 09/15/21 & 09/30/21 Bills Payable
- 08/20/21, 09/03/21, 09/17/21, & 10/01/21 Payroll Withholdings
- 08/20/21, 09/03/21, 09/17/21, & 10/01/21 Payroll and Benefits
- 08/31/21 & 09/30/21 Financial Statements

Roll call vote showed Nordstrom, Gripp, Becker, Brumbaugh, Sullens, Elliott, and Akers voting aye. No one voted nay.

Motion Carried 7-0

EXECUTIVE SESSION:

Motion by Sullens, seconded by Nordstrom to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1) Time: 1:32 p.m.

Voice Vote - Motion Carried 7-0

OPEN SESSION:

Motion by Sullens, seconded by Gripp to return to open session at 1:46 p.m.

Voice Vote - Motion Carried 7-0

PERSONNEL:

Motion by Nordstrom, seconded by Sullens to accept and approve the following Personnel:

EMPLOYMENT

Ms. Allison Goodwin
Paraprofessional/Geneseo High School
Salary: \$12.00/Hour
Start Date: 10/04/21

Ms. Jennifer Putnam
Paraprofessional/ Geneseo High School
Salary: \$12.00/Hour
Start Date: 10/18/21

Ms. Breonna Serna
Paraprofessional/Galva Grade School
Salary: \$12.00/Hour
Start Date: 08/30/21

REQUEST FOR LEAVE

Ms. Karly Allen
Family Medical Leave Act
Cross Cat Teacher/Kewanee High School
Estimated Leave Start Date: 01/05/22
Estimated Leave End Date: 02/28/22

Ms. Jordyn Meinders
Family Medical Leave Act
Paraprofessional/Wethersfield
Estimated Leave Start Date: 10/18/21
Estimated Leave End Date: 12/20/21

RESIGNATIONS

Ms. Tiffany Carpenter
Paraprofessional/ExCEL
Start Date: 10/25/18
End Date: 09/30/21
Reason: Personal

Mr. Corey Tavares
Paraprofessional/ExCEL
Start Date: 08/16/21
End Date: 09/03/21
Reason: Other Employment

Ms. Nancy VanDeSampel
Paraprofessional/Central
Start Date: 08/17/21
End Date: 09/25/21
Reason: Personal

TERMINATION

Ms. Meridith Logston
Paraprofessional/Northside
Start Date: 08/12/21
End Date: 09/22/21

Roll call vote showed Brumbaugh, Sullens, Elliott, Nordstrom, Gripp, Becker, and Akers voting aye. No one voted nay.

Motion Carried 7-0

JUNE 30, 2021 AUDIT:

Motion by Elliott, seconded by Nordstrom to approve the June 30, 2021 Audited Financial Report as recommended by the Director. Ending fund balance for all sources was \$2,515,382. The audit showed a clean opinion with \$364,848 Excess of Direct Receipts Over Direct Disbursements which is approximately a 2.3-month reserve.

Roll call vote showed Sullens, Elliott, Nordstrom, Gripp, Becker, Brumbaugh, and Akers voting aye. No one voted nay.

Motion Carried 7-0

NOVEMBER 2021
AUTHORIZATION:

Motion by Sullens, seconded by Brumbaugh to authorize the Director to process and pay the November 2021 Bills Payable, Payroll Liabilities, and Payroll Obligations as necessary.

Roll call vote showed Nordstrom, Gripp, Becker, Brumbaugh, Sullens, and Akers voting aye. No one voted nay, Elliott stepped out.

Motion Carried 6-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY22 Cash Flow Plan
2. **September ExCEL Report by Principal Casey Miller**
Student News – We enter the 2021/2022 school year with 49 pack members. We have 12 in the elementary, 16 in the middle, and 21 in the high school.
Staff News – We are fully staffed and only had to bring in 3 new paraprofessionals to fill our ranks this year. With 2 new paras in the middle school and 1 in the high school, the new and veteran ExCEL staff members are excited to work with our diverse student population.
Building News – Summer crew and Mr. Kegebein did an amazing job getting the building ready for action this summer.
October ExCEL Report by Principal Casey Miller
Student News – The pack stands at 51 members at this point and time. Of those 51, 3 students stood above the rest and were named Leader of the Pack for their outstanding work in the month of September. In the elementary program a student from Geneseo took the title. A student from Kewanee was named Leader of the Pack for the middle school. A Cambridge student was crowned Leader of the Pack for the high school.
Staff News – Our Leader of the Staff was our temporary secretary/paraprofessional/in-house substitute Teresa Schmuck. Ms. Schmuck has been named the Leader of the Pack for her ability to help in any situation and her always positive attitude. She fills in as secretary when needed, she can substitute for our teachers when they are gone, and she is on the crisis team for our elementary floor. For all these reasons Ms. Schmuck is the Lead of the Staff.
Building News – Parent teacher conferences are October 12th and 14th. We are looking forward to the turnout and for the opportunity to increase our working relationships with our parents.

ADJOURNMENT:

With no further items for discussion, a motion was made by Nordstrom and seconded by Gripp to adjourn. Time: 2:10 p.m.

Voice Vote - Motion Carried 7-0

Board Secretary