

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, September 12, 2019 at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Gripp, Mr. Akers, Mr. O'Riley, Dr. Brumbaugh, Dr. Sullens, Dr. Sutton, Mr. Kazubowski, and Mr. Nordstrom. Members absent: None. Others present: Angie Zarvell, Robin O'Connor, and Marci Jett.

COMMENTS FROM VISITORS:

There were no comments from visitors.

CONSENT AGENDA:

A motion was made by Kazubowski and seconded by Brumbaugh to approve the following items under Consent Agenda:

- 08/08/19 Executive Board Meeting Minutes
- 08/08/19 Executive Board Executive Session Minutes
- 08/15/19 & 08/30/19 Bills Payable
- 08/09/19, 08/23/19, & 09/06/19 Payroll Withholding
- 08/09/19, 08/23/19, & 09/06/19 Payroll and Benefits
- 08/31/19 Financial Statement

Roll call vote showed Gripp, Akers, O'Riley, Brumbaugh, Sullens, Sutton, Kazubowski, and Nordstrom voting aye. No one voted nay.

Motion Carried 8-0

PERSONNEL:

Motion by Akers, seconded by O'Riley to accept and approve the following Personnel:

REQUEST FOR LEAVE

Ms. Sara Tuttle
Paraprofessional/Central
Start Date: 08/17/15
Estimated Leave Start Date: 11/08/19
Estimated Leave End Date: 01/06/20

RESIGNATION

Ms. Kristina Bailey
Paraprofessional/Geneseo High School
Start Date: 09/19/16
End Date: 11/22/19
Reason: Relocating

Roll call vote showed Akers, O'Riley, Brumbaugh, Sullens, Sutton, Kazubowski, Gripp, and Nordstrom voting aye. No one voted nay.

Motion Carried 8-0

EVALUATION TOOL FOR DIRECTOR OF SPECIAL EDUCATION:

A motion was made by Akers and seconded by Sullens to approve the new Director's Evaluation Tool for Henry-Stark Counties Special Education District #801.

This new evaluation tool will allow the director to self-assess and coordinators will use Google Survey to add involvement and feedback. The director will also be required to have SMART Goals. There will be an amendment to the Evaluation Tool as presented. A Needs Improvement column will be added to the Self-Assessment Scoring to match the Google Survey section. The Final Scoring Rubric will be based on four categories; Professional Practice, Coordinator Survey, Director Survey, and SMART Goals. The Final Scoring Rubric will include percentages that will constitute the overall evaluative score: Professional Practice - 70%, Survey Results - 20%, and SMART Goal Completion - 10%. The end result will end as Distinguished, Proficient, Needs Improvement, or Unsatisfactory.

Voice Vote - Motion Carried 8-0

REMOVAL OF
POLICY #45

A motion was made by O'Riley and seconded by Sullens to approve the removal of Policy #45 "Use of Part-B Flow Through Funds" from the Policies and Procedures Manual for Henry-Stark Counties Special Education District #801. The State of Illinois has restructured funding disbursements for schools. Part B funds from the Individuals with Disabilities Education Act (IDEA) does not exist anymore. Without this type of funding there is no need for the policy.

Voice Vote - Motion Carried 8-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY20 Cash Flow Plan
2. ExCEL Report

ADJOURNMENT:

With no further items for discussion, a motion was made by Gripp and seconded by O'Riley to adjourn. Time: 1:42 p.m.

Voice Vote - Motion Carried 8-0

Board Secretary