

Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, December 18, 2025, at 12:00 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois.

1. ROLL CALL

Roll call showed the following members present: Mrs. Kari Kipp, Mrs. Jessica Peterson, Mr. John VanDeVelde, Mrs. Emily Leezer, and Mr. Steve Newman. Members absent: Mrs. Julia Robinson and Mrs. Carrie Boelens. Others present: Marci Jett and Mrs. Jenna Bibb for Carrie Boelens. Mr. Jon DeBord arrived at 12:06 pm.

2. COMMENTS FROM VISITORS

None.

3. CONSENT AGENDA

Motion was made by Kipp and seconded by Peterson to approve the following items under Consent Agenda:

- A. Operating Budget Hearing Minutes
- B. 08/21/25 Governing Board Minutes
- C. Bills Payable & Reimbursements: 08/15/25-11/28/25
- D. Payroll Withholdings: 08/15/25-11/21/25
- E. Payroll & Benefits: 08/15/25-11/21/25
- F. Financial Statements: 08/31/25, 09/30/25, 10/31/25, and 11/30/25

Roll call showed Peterson, Bibb, VanDeVelde, Leezer, Kipp, and Newman voting aye. No one voted nay.

4. PERSONNEL

A motion by Leezer and seconded by VanDeVelde to approve the following Personnel items:

- A. Personnel Chart
- B. Employment for Certified and Non-Certified Staff
- C. Requests for Leave for Certified Staff
- D. Resignations for Non-Certified Staff
- E. Termination of Non-Certified Staff

Roll call showed Bibb, VanDeVelde, Leezer, Kipp, Peterson, and Newman voting aye. No one voted nay.

5. ACTION ITEMS

A motion was made by Leezer and seconded by Peterson to approve the following action item:

- A. Resolution for the Sale of Property and Grant Temporary Construction

A motion was made by VanDeVelde and seconded by DeBord to approve the following action item:

- B. 2026 Annual Rates for Health/Life/Dental Insurance Plan

A motion was made by Kipp and seconded by Leezer to approve the following action item:

- C. ExCEL Lease Renewal

A motion was made by Peterson and seconded by Bibb to approve the following action item:

- D. Authorization to Process/Release December 2025, January 2026, February 2026, and March 2026 Payroll, Benefits, Bills Payable, and Personnel Actions

A motion was made by VanDeVelde and seconded by DeBord to approve the following action item:

- E. June 30, 2025, Audited Financial Statement

A motion was made by Peterson and seconded by Kipp to approve the following action item:
F. Road Construction Easement

6. INFORMATIONAL ITEMS

The following items were presented for discussion and/or review:

- A. FY26 Cash Flow
- B. ExCEL Report
- C. Coordination Evaluation Tool
- D. Director Evaluation Tool
- E. Wings Update
- F. Next Board Meeting: March 19, 2026, at 12:00 pm

7. ADJOURNMENT

With no further items for discussion, a motion was made by VanDeVelde and seconded by Leezer to adjourn. Time: 12:28 p.m.