

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, June 08, 2023, at 1:30 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Bryan, Dr. Brumbaugh, Dr. Sullens and Dr. Brooks. Members absent: Mr. Gripp, Mr. Akers, and Mr. Elliott. Others present: Angie Zarvell, Casey Miller, Heather Pine, and Kurt Smyth.

COMMENTS FROM VISITORS: Mr. Miller discussed High Roads Transportation with the board members.

CONSENT AGENDA: A motion was made by Sullens and seconded by Brooks to approve the following items under Consent Agenda:

- 05/11/23 Executive Board Meeting Minutes
- 05/11/23 Executive Board Executive Session Minutes
- 05/15/23 & 05/31/23 Bills Payable
- 05/12/23 & 05/26/23 Payroll Withholding
- 05/12/23 & 05/26/23 Payroll and Benefits
- 05/31/23 Financial Statement

Motion Carried 6-0 Voice Vote

EXECUTIVE SESSION: Motion by Sullens, seconded by Pine to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1) Time: 1:36 p.m.

Motion Carried 6-0 Voice Vote

OPEN SESSION: Motion by Bryan, seconded by Brooks to return to open session at 1:44 p.m.

Roll call vote showed Smyth, Sullens, Brooks, Bryan, Pine, and Brumbaugh voting aye. No one voted nay.

Motion Carried 6-0

PERSONNEL: Motion by Brooks, seconded by Sullens to accept and recommend to the Governing Board approval of the following Personnel:

EMPLOYMENT

Ms. Piper Armbright
Paraprofessional/Kewanee
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Felishia Ballard
Paraprofessional/Northside
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Erika Becerril
Paraprofessional/Lyle
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Shelby Brasmer
Cross Cat Teacher
Salary: \$44,500.00
Start Date: First Day of the 2023-2024 School Year

Ms. Danica Caulkins
Paraprofessional/Northside
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Emelia Clancy
Paraprofessional/Belle
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Bayleigh Fink
Paraprofessional/Wethersfield
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Catie Griffin
Paraprofessional/Belle
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Erin Hardigan
School Social Worker
Salary: \$47,800.00
Start Date: First Day of the 2023-2024 School Year

Ms. Jazmine Ingels
Paraprofessional/Wethersfield
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Danielle Jaquet
Paraprofessional/GMS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Pamela Keopple
Paraprofessional/GHS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Rena Kopp
Paraprofessional/Wethersfield
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Kendalyn Kull
Paraprofessional/Irving
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Kylie Likes
Paraprofessional/ExCEL
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Lisa Maxwell
Paraprofessional/GMS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Katie Mierop
School Social Worker
Salary: \$43,860.00
Start Date: First Day of the 2023-2024 School Year

Ms. Astrid Nanninga
Paraprofessional/Lyle
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Sonja Nordstrom
Paraprofessional/GHS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Elizabeth Patrick
Cross Cat Teacher/Belle
Salary: \$55,000.00
Start Date: First Day of the 2023-2024 School Year

Mr. Maxwell Taylor
Paraprofessional/ExCEL
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Amy Titchenal
Paraprofessional/KHS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Sarah Williams
Cross Cat Teacher/Millikin
Salary: \$40,000.00
Start Date: First Day of the 2023-2024 School Year

Mr. Bandon Williamson
Paraprofessional/GHS
Salary: \$15.00/Hr
Start Date: First Day of the 2023-2024 School Year

Ms. Tami Bryan
Coordinator/Cambridge/Wethersfield
Salary: \$85,461.39
Start Date: First Day of the 2023-2024 School Year

REQUESTS FOR LEAVE

Ms. Kait Nordstrom
Family Medical Leave Act
School Psychologist
Estimated Leave Start Date: 09/22/23
Estimated Leave End Date: 11/27/23

RESIGNATIONS

Mr. Brian Anderson
ED Teacher/ExCEL
Start Date: 08/15/23
End Date: 06/02/23
Reason: Personal Reasons

Ms. April Atkins
Paraprofessional/Wethersfield
Start Date: 08/1/20
End Date: 05/19/23
Reason: Personal Reasons

Ms. Alison Dennison
Paraprofessional/ExCEL
Start Date: 08/14/19
End Date: 06/02/23
Reason: Other Employment

Ms. Melissa Einspahr
Life Skills Teacher/Northside
Start Date: 08/11/20
End Date: 06/02/23
Reason: Personal Reasons

Ms. Sarah Gomez
Cross Cat Teacher/Wethersfield
Start Date: 08/16/21
End Date: 05/25/23
Reason: Other Employment

Ms. Cheri Grabbe
Paraprofessional/Wethersfield
Start Date: 08/18/21
End Date: 05/25/23
Reason: Other Employment

Ms. Samantha Lain
Paraprofessional/Northside
Start Date: 08/17/22
End Date: 05/12/23
Reason: Personal Reasons

Ms. Katelyn VanWassenhove
Paraprofessional/Wethersfield
Start Date: 08/17/22
End Date: 05/25/23
Reason: Other Employment

Roll call vote showed Sullens, Brooks, Pine, Smyth, and Brumbaugh voting aye. No one voted nay. Mr. Bryan abstained.

Motion Carried 5-0

FY24 TENTATIVE
DISTRICT BILLINGS:

Motion by Sullens seconded by Bryan to recommend to the Governing Board approval of the FY24 Projected District Billings for Tort, IMRF, FICA, Medicare, Tuition, and Federal Grant Billing as follows:

Annawan #226	\$297,281.56
Bradford #1	\$167,010.37
Cambridge #227	\$266,833.13
Galva #224	\$610,549.10
Geneseo #228	\$2,045,232.65
Kewanee #229	\$2,580,374.06
Stark County #100	\$714,879.86
Wethersfield #230	\$320,127.77

Roll call vote showed Brooks, Bryan, Pine, Smyth, Sullens, and Brumbaugh voting aye. No one voted nay.

Motion Carried 6-0

FY24 BUDGET
AUTHORIZATION:

Motion by Brumbaugh, seconded by Sullens to authorize the Director to prepare the FY24 Tentative Operating Budget and place on public display for the required 30 days prior to the August 18, 2023, Operating Budget Hearing.

Roll call vote showed Brooks, Bryan, Pine, Smyth, Sullens, and Brumbaugh voting aye. No one voted nay.

Motion Carried 6-0

JULY 2023
AUTHORIZATION:

Motion by Sullens, seconded by Gripp to authorize the Director to process and pay the July 2023 Bills Payable, Payroll Liabilities, and Payroll Obligations as necessary.

Roll call vote showed Brooks, Bryan, Pine, Smyth, Sullens, and Brumbaugh voting aye. No one voted nay.

Motion Carried 6-0

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY23 Cash Flow
2. ExCEL Report by Steve Wheelock

I am happy to report that we have successfully completed another school year at ExCEL. We had 4 seniors graduate, 3 from Kewanee High School and 1 from Cambridge. Currently there are 49 students returning in the fall, with 4 additional students on the radar.

We have 2 teachers that have tendered their assignments, bringing us up to 4 teacher positions open. Anthony Roome is a long-term sub in the High School. Taylor Gerleman is in the ELA middle school vacancy, and Tessa Schmuck is a long-term sub for the 2-3 grade vacancy. All three are extremely competent and have served work as long-term subs at ExCEL. That leaves an additional High School Teacher opening that I have to fill.

We have 2 paraprofessional openings currently and one additional one that might need to be filled. We are also reviewing applicants for the custodial position.

I started my first internship for my master's in educational administration. I am currently one-fourth of the way through and on track to complete my masters in June of 2024. Mr. Miller is guiding me through end-of-year reporting and at the same time we are preparing the school for our first day in August.

Next week the summer crew will start on the painting, cleaning, and waxing that needs to be accomplished every summer.

3. IDEA Grants

ADJOURNMENT:

With no further items for discussion, a motion was made by Brumbaugh and seconded by Bryan to adjourn. Time: 1:51 p.m.

Motion Carried 6-0 Voice Vote

Board Secretary