

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, June 06, 2024, at 1:31 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois.

1. ROLL CALL

Roll called showed the following people present: Mr. Gripp, Mr. Akers, Mr. Becker, Dr. Brumbaugh, Dr. Sullens, and Mr. Elliott. Members absent: Mr. Bryan and Dr. Brooks. Others present: Angie Zarvell, Casey Miller, and Jennifer Piester.

2. COMMENTS FROM VISTORS

Jennifer Piester talked to the members about the end of the year celebration for a retiree that took place over the weekend.

3. CONSENT AGENDA

Motion was made by Elliott and seconded by Sullens to approve the following items under Consent Agenda

- A. Approved 05/09/24 Executive Board Minutes
- B. Approved Bills Payable & Reimbursements: 05/15/24-5/31/24
- C. Approved Payroll Withholdings: 05/10/24-05/24/24
- D. Approved Payroll and Benefits: 05/10/24-05/24/24
- E. Approved May Financial Statement

Roll call vote showed Gripp, Akers, Becker, Sullens, Elliott, and Brumbaugh voting aye. No one voted nay.

4. EXECUTIVE SESSION

A motion was made by Akers and seconded by Sullens to move Executive Session before Personnel. Voice vote: 6-0

5. PERSONNEL

A motion was made by Brumbaugh and seconded by Sullens to approve the following personnel.

- A. Personnel Chart
- B. Approved Employment of Certified and Non-Certified Staff
- C. Approved Request(s) for Leave for Certified and Non-Certified Staff
- D. Approved Resignation(s) for Certified and Non-Certified Staff
- E. Approved Retirement(s) for Certified Staff
- F. Approved Contract non-renewal for Non-Certified Staff

Roll call vote showed Sullens, Elliott, Gripp, Akers, Becker, and Brumbaugh voting aye. No one voted nay.

6. ACTION ITEMS

A motion was made by Elliott and seconded by Akers to approve the following Action Item:

- A. Approved 2024-2025 Proposed Calendar

A motion was made by Sullens and seconded by Akers to approve the following Action Item:

- B. Approved Tentative Billing for Tort, IMRF, FICA, Medicare, Tuition, & Federal Grant Billing

A motion was made by Elliott and seconded by Gripp to approve the following Action Item:

- C. Approved authorization to prepare FY25 Operating Budget and Place on Public Display

A motion made by Sullens and seconded by Brumbaugh to approve the following Action Item:

- D. Approved authorization to Process/Release July 2024 Payroll, Benefits, and Bills Payable

A motion was made by Sullens and seconded by Elliott to approve the following Action Item:
E. Approved FY25 Sub Pay Increase

7. INFORMATIONAL ITEMS

The following were presented for discussion and/or review:

- A. FY24 Cash Flow
- B. ExCEL Report
- C. IDEA Grant

8. ADJOURNMENT

With no further items for discussion, a motion was made by Akers and seconded by Sullens to adjourn.
Time: 1:57 pm.