

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, August 11, 2022, at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Bryan, Mr. Gripp, Mr. Becker, Dr. Brumbaugh, Dr. Sullens, Mr. Elliott, Dr. Brooks and Mr. Akers. Members absent: None. Others present: Angie Zarvell.

COMMENTS FROM VISITORS:

There were no visitors.

CONSENT AGENDA:

A motion was made by Elliott and seconded by Akers to approve the following items under Consent Agenda:

- 06/09/22 Executive Board Meeting Minutes
- 06/09/22 Executive Board Executive Session Minutes
- 06/15/22, 06/30/22, 07/15/22, 07/29/22 Bills Payable
- 06/10/22, 06/24/22, 07/08/22, 07/22/22, & 08/05/22 Payroll Withholding
- 06/10/22, 06/24/22, 07/08/22, 07/22/22, & 08/05/22 Payroll and Benefits
- 06/30/22 & 07/31/22 Financial Statements

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 8-0

EXECUTIVE SESSION:

Motion by Akers, seconded by Brumbaugh to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1) -and- "The semi-annual review of the closed minutes." 5ILCS 120/2(c)(21) Time: 1:34 p.m.

Voice Vote - Motion Carried 8-0

OPEN SESSION:

Motion by Akers, seconded by Brumbaugh to return to open session at 1:48 p.m.

Voice Vote - Motion Carried 8-0

PERSONNEL:

Motion by Brumbaugh, seconded by Akers to accept and recommend to the Governing Board approval of the following Personnel:

EMPLOYMENT

Mr. Brian Anderson
ED Teacher/ExCEL
Salary: \$41,000
Start Date: 08/15/22

Ms. Caitlin Beams
Paraprofessional/ExCEL
Salary: \$14.00/Hour
Start Date: 08/22/22

Ms. MyKala Biddix
Paraprofessional/Belle
Salary: \$14.00/Hour
Start Date: 08/15/22

Ms. Amanda Brody
Paraprofessional/Wethersfield
Salary: \$14.00/Hour
Start Date: 08/17/22

Ms. Blair Bullock
School Social Worker/Central
Salary: \$43,860
Start Date: 08/11/22

Ms. Kimberly Cathelyn
Paraprofessional/Northside
Salary: \$14.00/Hour
Start Date: 08/17/22

Ms. Kylie DeKezel
Paraprofessional/ExCEL
Salary: \$14.00/Hour
Start Date: 08/22/22

Ms. Alison Dennison
Cross Cat Teacher/Wethersfield
Salary: \$39,500
Start Date: 08/15/22

Ms. Chanel Dockery
Paraprofessional/Kewanee HS
Salary: \$14.00/Hour
Start Date: 08/16/22

Ms. Jessica Harper
Receptionist/HSCSED Admin Office
Salary: \$15.00/Hour
Start Date: 07/06/22

Ms. Contina Hernblom
Paraprofessional/ExCEL
Salary: \$14.00/Hour
Start Date: 08/15/22

Ms. Alison Kazubowski
Psychology Intern
Salary: \$25,000
Start Date: 08/16/22

Ms. Samantha Lain
Paraprofessional/Northside
Salary: \$14.00/Hour
Start Date: 08/17/22

Ms. Kelly Lawrence
Cross Cat Teacher/Geneseo HS
Salary: \$50,500
Start Date: 08/15/22

Ms. Autymn Lyon
Paraprofessional/ExCEL
Salary: \$14.00/Hour
Start Date: 08/15/22

Ms. Ashley Mancera
Speech-Language Pathologist
Salary: \$44,700
Start Date: 08/15/22

Ms. Samantha Mathew
School Social Worker/Geneseo Millikin
Salary: \$51,000
Start Date: 08/16/22

Ms. Pasence McClintic
Paraprofessional/Galva Elementary
Salary: \$14.00/Hour
Start Date: 08/16/22

Ms. Korie Morrison
School Social Worker/Geneseo HS
Salary: \$43,860
Start Date: 08/16/22

Ms. Delaney Powers
Speech-Language Pathologist
Salary: \$44,700
Start Date: 08/11/22

Ms. Katie Putnam
School Psychologist/Cambridge/Northside
Salary: \$56,100
Start Date: 08/16/22

Ms. Brooke Rennick
Social Worker/ExCEL
Salary: \$39,000
Start Date: 08/15/22

Ms. Lisa Snyder
Paraprofessional/Stark County JH
Salary: \$14.00/Hour
Start Date: 08/17/22

Ms. Katelyn VanWassenhove
Paraprofessional/Wethersfield GS
Salary: \$14.00/Hour
Start Date: 08/17/22

Ms. Margaret Wendell
Speech-Language Pathologist
Salary: \$53,000
Start Date: 08/16/22

Ms. Kaitlin Yorde
Speech-Language Pathologist
Salary: \$49,000
Start Date: 08/15/22

REQUEST FOR LEAVE

Ms. Kayla Zima
Family Medical Leave Act
Speech-Language Pathologist/Millikin
Estimated Leave Start Date: 01/17/23
Leave End Date: 03/10/2023

RESIGNATIONS

Ms. Jennifer Carlson
Cross Cat Teacher/Central
Start Date: 08/14/17
End Date: 05/24/22
Reason: Other Employment

Ms. Nikki Hillier
Paraprofessional/ExCEL
Start Date: 11/15/21
End Date: 05/24/22
Reason: Other Employment

Ms. Jenna Larson
Paraprofessional/Northside
Start Date: 08/12/21
End Date: 05/20/22
Reason: Other Employment

Ms. Debra Nelson
Paraprofessional/Stark County JH
Start Date: 02/11/19
End Date: 05/24/22
Reason: Relocating

Ms. Jerica Strehlo
Paraprofessional/ExCEL
Start Date: 01/26/22
End Date: 05/24/22
Reason: Other Employment

Mrs. Candace Wexell
HR Manager/Board Secretary/HSCSED Admin Office
Start Date: 11/07/11
End Date: 06/30/22
Reason: Other Employment

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott and Brooks voting aye. No one voted nay.

Motion Carried 8-0

FY23 OPERATING BUDGET: The Director presented the FY23 Proposed Budget to the superintendents and Reviewed a 2020-2023 comparison of revenues and disbursements. The proposed budget has been on public display and a budget hearing is scheduled for Thursday, August 18, 2022, at 12:00 p.m. Following a discussion regarding the proposed budget, a motion was made by Akers and seconded by Sullens to recommend to the Governing Board that the FY23 Proposed Operating Budget be adopted at their next Governing Board meeting. The FY23 Proposed Operating Budget shows revenues projected at \$10,756,012. and disbursements at \$10,655,158 for combined increase in the ED Fund and Tort Fund of \$100,854.

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 8-0

OT INDEPENDENT
CONTRACTOR
AGREEMENTS:

A motion was made by Elliott and seconded by Akers to approve and recommend to the Governing Board the following OT Independent Contractor Agreement:

Ms. Kelli Rashid, Occupational Therapist

Type of Service: Occupational Therapy Services

Compensation: \$70.00 per hour

Time to be Performed: Up to five (5) days per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2022-2023 school year through the last day of student attendance for the 2022-2023 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Stephanie Frank, Certified Occupational Therapist Assistant

Type of Service: Occupational Therapy Services

Compensation: \$47.00 per hour

Time to be Performed: Up to five (5) days per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2022-2023 school year through the last day of student attendance for the 2022-2023 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Haley Steward, Certified Occupational Therapist Assistant

Type of Service: Occupational Therapy Services

Compensation: \$47.00 per hour

Time to be Performed: Up to three (3) days per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2022-2023 school year through the last day of student attendance for the 2022-2023 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 8-0

VISION ITINERANT
INDEPENDENT
CONTRACTOR
AGREEMENTS:

A motion was made by Brooks and seconded by Bryan to approve and recommend to the Governing Board the following Vision Itinerant Independent Contractor Agreement:

Ms. Michelle Kroll, Vision Itinerant Teacher

Type of Service: Vision Itinerant Services

Compensation: \$60.00 per hour

Time to be Performed: Up to eight (8) hours per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2022-2023 school year through the last day of student attendance for the 2022-2023 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 8-0

LIAISON POLICE
OFFICER INDEPENDENT
CONTRACTOR
AGREEMENTS:

A motion was made by Gripp and seconded by Sullens to approve and recommends to the Governing Board the following Liaison Police Independent Contractor Agreements. Liaison Police Officers will be Adam Burroughs, Tye Cone, Jack LeGrange, and Shelby DeLellis. Terms of the agreements are as follows:

Officer: Adam Burroughs

Type of Service: Liaison Police Officer Services

Compensation: \$22.50 per hour

Time to be Performed: The dates and times will be determined by mutual agreement and in cooperation with the other independent liaison police officer contractors. A master work schedule will be held by the Principal of the ExCEL Program. The master schedule will be for no more than a maximum of 30 hours per week for the time period the first student attendance day of the 2021-2022 school year through the last day of the 2022-2023 student attendance

Place to be Performed: ExCEL Alternative, 105 S. State Street, Atkinson, Illinois

Termination of Contract: This agreement may be terminated by either party with thirty (30) days written notice.

Officers: Tye Cone, Jack LeGrange, and Shelby DeLellis

Type of Service: Liaison Police Officer Services

Compensation: \$19.50 per hour

Time to be Performed: The dates and times will be determined by mutual agreement and in cooperation with the other independent liaison police officer contractors. A master work schedule will be held by the Principal of the ExCEL Program. The master schedule will be for no more than a maximum of 30 hours per week for the time period the first student attendance day of the 2022-2023 school year through the last day of the 2022-2023 student attendance

Place to be Performed: ExCEL Alternative, 105 S. State Street, Atkinson, Illinois

Termination of Contract: This agreement may be terminated by either party with thirty (30) days written notice

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 8-0

JANUARY-JUNE 2022
CLOSED MINUTES:

After a review of the January 2022-June 2022 Executive Board, Executive Session Minutes, a motion was made by Gripp and seconded by Elliott that the minutes remain closed at this time.

Motion Carried 8-0 Voice Vote

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. Final FY22 Cash Flow
2. FY23 Cash Flow
3. Team Assignments for 2022-2023
4. ESSER III
HSCSED has received over a million dollars to spend over three years. Checks will approximately be dispersed to Districts October 2022.
7. ExCEL Report

ADJOURNMENT:

With no further items for discussion, a motion was made by Akers and seconded by Elliott to adjourn. Time: 1:54 p.m.

Motion Carried 8-0 Voice Vote

Board Secretary