

Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, August 10, 2023, at 1:30p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Bryan, Mr. Gripp, Mr. Akers, Mr. Becker, and Mr. Elliott. Members absent: Dr. Brumbaugh, Dr. Brooks, and Dr. Sullens. Others present: Angie Zarvell, Jennifer Piester, Casey Miller, and Casie Douglas, who sat in for Dr. Sullens.

COMMENTS FROM VISITORS: None.

CONSENT AGENDA: A motion was made by Elliott and seconded by Akers to approve the following items under Consent Agenda:

- 06/08/23 Executive Board Meeting Minutes
- 06/08/23 Executive Board Executive Session Minutes
- 06/15/23, 06/30/23, 07/14/23, 07/31/23 Bills Payable & Reimbursements
- 06/09/23, 06/23/23, 07/07/23, 07/21/23, & 08/04/23 Payroll Withholding
- 06/09/23, 06/23/23, 07/07/23, 07/21/23, & 08/04/23 Payroll and Benefits
- 06/30/23 & 07/31/23 Financial Statements

Roll call vote showed Bryan, Gripp, Akers, Douglas, Elliott, and Becker voting aye. No one voted nay.

Motion Carried 6-0

EXECUTIVE SESSION: No executive session needed.

PERSONNEL: Motion by Akers, seconded by Gripp to accept and recommend to the Governing Board approval of the following Personnel:

EMPLOYMENT

Mr. Brian Anderson
ED Long Term Sub
Salary: \$40,000
Start Date: 08/14/23

Ms. Jenna Clayes
Paraprofessional/Stark Co. HS
Salary: \$15.00/Hour
Start Date: 08/15/23

Ms. Morgan Cummings
Paraprofessional/Wethersfield
Salary: \$15.00/Hour
Start Date: 08/16/23

Ms. Brooke Daniels
Paraprofessional/ExCEL
Salary: \$15.00/Hour
Start Date: 08/14/23

Ms. Chelsea Davis
Paraprofessional/Wethersfield
Salary: \$15.00/Hour
Start Date: 08/16/23

Mrs. Sarah Eagan
Social Worker/ExCEL/Belle
Salary: \$51,389.00
Start Date: 08/14/23

Mr. Mitchell Elder
Paraprofessional/ExCEL
Salary: \$15.00/Hour
Start Date: 08/14/23

Ms. Morgan Foster
Paraprofessional/GMS
Salary: \$15.00/Hour
Start Date: 08/17/23

Ms. Spencer Gomez
Paraprofessional/ExCEL
Salary: \$15.00/Hour
Start Date: 08/14/23

Ms. Amber Mattly
LS Teacher/Northside
Salary: \$68,000
Start Date: 08/15/23

Ms. Emily McDonald
Paraprofessional/Lyle
Salary: \$15.00/Hour
Start Date: 08/17/23

Ms. Natasha Nimrick
Paraprofessional/Belle
Salary: \$15.00/Hour
Start Date: 08/17/23

Ms. Paige Peterson
Paraprofessional/KHS
Salary: \$15.00/Hour
Start Date: 08/17/23

Ms. Paula Pritchard
Paraprofessional
Salary: \$15.00/Hour
Start Date: 08/16/23

Ms. Kayla Thomas
Paraprofessional/Belle
Salary: \$15.00/Hour
Start Date: 08/17/23

Ms. Vania VanRaalte
Paraprofessional/Millikin
Salary: \$15.00/Hour
Start Date: 08/16/23

Mr. Brandon Williamson
Paraprofessional/GHS
Salary: \$15.00/Hour
Start Date: 08/16/23

REQUEST FOR LEAVE

Ms. Katina Hegwood
Medical Leave
Paraprofessional/Stark County
Estimated Leave Start Date: 08/15/23
Estimated Leave End Date: 01/08/24

Ms. Alissa Wyffels
Family Medical Leave Act
ED Teacher/ExCEL
Estimated Leave Start Date: 09/11/23
Estimated Leave End Date: 12/23/23

RESIGNATIONS

Ms. Sydney Barta
Social Worker
Start Date: Resigned before Start Date
Reason: Other Employment

Ms. Erika Becceril
Paraprofessional/Lyle
Start Date: Resigned before Start Date
Reason: Other Employment

Ms. Courtney Behn
Speech-Language Pathologist
Start Date: Resigned before Start Date
Reason: Other Employment

Ms. Chanel Dockery
Paraprofessional/Central
Start Date: 08/16/22
End Date: 05/23/23
Reason: Relocating

Ms. Alyssa Kiermaier
Paraprofessional/Wethersfield
Start Date: 08/15/19
End Date: 05/24/23
Reason: Other Employment

Ms. Rena Kopp
Paraprofessional/Wethersfield
Start Date: Resigned before Start Date
Reason: Other Employment

Ms. Carrie Miskinis
Paraprofessional/Wethersfield
Start Date: 08/16/17
End Date: 05/25/23
Reason: Other Employment

Ms. Heidi Stanfield
Paraprofessional/Southwest
Start Date: 08/24/16
End Date: 06/02/23
Reason: Relocating

Ms. Kari Sturtevant
Paraprofessional/Belle
Start Date: 08/15/12
End Date: 05/23/23
Reason: Other Employment

Ms. Leia Thomson
Paraprofessional/ExCEL
Start Date: 09/19/22
End Date: 05/31/23
Reason: Relocating

Ms. Meagan Weimer
Paraprofessional/ExCEL
Start Date: 08/10/21
End Date: 05/31/23
Reason: Other Employment

Roll call vote showed Akers, Douglas, Elliott, Bryan, Gripp, and Becker, voting aye.
No one voted nay.

Motion Carried 6-0

OT & COTA CONTRACTS: Motion by Akers, seconded by Bryan to accept and recommend to the Governing Board approval of the following Contract Agreements:

Ms. Stephanie Frank, Certified Occupational Therapist Assistant
Type of Service: Occupational Therapy Services
Compensation: \$57.00 per hour
Time to be Performed: Up to five (5) days per week
Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.
Duration of Contract: First day of student attendance for the 2023-2024 school year through the last day of student attendance for the 2023-2024 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Kelly Rashid, Certified Occupational Therapist Assistant
Type of Service: Occupational Therapy Services
Compensation: \$72.00 per hour
Time to be Performed: Up to five (5) days per week
Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.
Duration of Contract: First day of student attendance for the 2023-2024 school year through the last day of student attendance for the 2023-2024 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Haley Steward, Certified Occupational Therapist Assistant

Type of Service: Occupational Therapy Services

Compensation: \$47.00 per hour

Time to be Performed: Up to three (3) days per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2023-2024 school year through the last day of student attendance for the 2023-2024 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Ms. Alexis Webster, Certified Occupational Therapist Assistant

Type of Service: Occupational Therapy Services

Compensation: \$47.00 per hour

Time to be Performed: Up to three (3) days per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2023-2024 school year through the last day of student attendance for the 2023-2024 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Roll call vote showed Douglas, Elliott, Bryan, Gripp, Akers, and Becker, voting aye. No one voted nay.

Motion Carried 6-0

VISION ITINERANT
INDEPENDENT
CONTRACTOR
AGREEMENTS:

A motion was made by Bryan and seconded by Akers to approve and recommend to the Governing Board the following Vision Itinerant Independent Contractor Agreement:

Ms. Michelle Kroll, Vision Itinerant Teacher

Type of Service: Vision Itinerant Services

Compensation: \$62.00 per hour

Time to be Performed: Up to eight (8) hours per week

Place to be Performed: Member districts of the Henry-Stark Counties Special Education District. Except in rare and unusual circumstances, all services shall be rendered at the school buildings of member school districts, or at the administrative offices of Henry-Stark.

Duration of Contract: First day of student attendance for the 2023-2024 school year through the last day of student attendance for the 2023-2024 school year. However, this agreement may be terminated by either party with thirty (30) days written notice.

Roll call vote showed Douglas, Elliott, Bryan, Gripp, Akers, and Becker, voting aye. No one voted nay.

Motion Carried 6-0

JANUARY-JUNE 2023
CLOSED MINUTES:

After a review of the January 2023-June 2023 Executive Board, Executive Session Minutes, a motion was made by Akers and seconded by Gripp that the minutes remain closed at this time.

Motion Carried 6-0 Voice Vote

FY24 OPERATING BUDGET: The Director presented the FY24 Proposed Budget to the superintendents. The proposed budget has been on public display and a budget hearing is scheduled for Thursday, August 17, 2023, at 12:00 p.m. Following a discussion regarding the proposed budget, a motion was made by Akers and seconded by Gripp to recommend to the Governing Board that the FY24 Proposed Operating Budget be adopted at their next Governing Board meeting. The FY24 Proposed Operating Budget shows revenues projected at \$10,985,069 and expenditures at \$10,787,842 for combined increase in the ED Fund and Tort Fund of \$197,227.

Roll call vote showed Bryan, Gripp, Akers, Douglas, Elliott, and Becker, voting aye. No one voted nay.

Motion Carried 6-0

SRO AGREEMENT: A motion was made by Akers and seconded by Elliott to approve and recommend to the Governing Board that the Village of Atkinson will provide Liaison Officers. The Village of Atkinson will bill Henry-Stark Special Education.

Roll call vote showed Bryan, Gripp, Akers, Becker, Brumbaugh, Sullens, Elliott, and Brooks voting aye. No one voted nay.

Motion Carried 6-0

INFORMATION ITEMS: The following items were presented for discussion and/or review:

1. FY23 Cash Flow
2. FY24 Cash Flow
3. Team Assignments for 2023-2024
4. ExCEL Report
5. IDEA Grant
6. IDEA Federal Bills

ADJOURNMENT: With no further items for discussion, a motion was made by Akers and seconded by Elliott to adjourn. Time: 1:46 p.m.

Motion Carried 6-0 Voice Vote

Board Secretary