

## Minutes of the Governing Board Meeting

The Governing Board of the Henry-Stark Counties Special Education District met on Thursday, June 19<sup>th</sup>, 2025, at 12:06 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois.

### 1. ROLL CALL

Roll call showed the following members present: Mrs. Kari Kipp, Mrs. Jessica Peterson, Mr. John DeBord, Mrs. Emily Leezer, Mr. Steve Newman, and Mrs. Julia Robinson. Members absent: Mrs. Carrie Boelens and Mr. Andrew Larson. Others present: Casey Miller, Kim Johnson, Ellie Hendrix, Michelle Hulstrom, and Tracy Coker.

### 2. COMMENTS FROM VISITORS

None.

### 3. ARCHITECT BOARD PRESENTATION

Presentation by Tracy Coker.

### 4. CONSENT AGENDA

Motion was made by DeBord and seconded by Kipp to approve the following items under Consent Agenda:

- A. Approved 03/20/25 Governing Board Minutes
- B. Bills Payable & Reimbursements: 03/14/25-05/30/25
- C. Payroll Withholdings: 03/28/25-05/23/25
- D. Payroll & Benefits: 03/28/25-05/23/25
- E. Financial Statements: 03/31/25, 04/30/25, and 05/31/25

Roll call showed DeBord, Leezer, Robinson, Kipp, and Newman voting aye. No one voted nay.

### 5. EXECUTIVE SESSION

None needed.

### 6. PERSONNEL

A motion by Robinson and seconded by Peterson to approve the following Personnel items:

- A. Personnel Chart
- B. Employment for Certified and Non-Certified Staff
- C. Resignations for Non-Certified Staff
- D. Request for FMLA
- E. Contract Non-renewal of Non-Certified Staff

Roll call showed, Leezer, Robinson, Kipp, Peterson, DeBord, and Newman voting aye. No one voted nay.

### 7. ACTION ITEMS

A motion was made by Leezer and seconded by Robinson to approve the following Action Item:

- A. 2024-2025 Final Calendar

A motion was made by Leezer and seconded by DeBord to approve the following Action Item:

- B. Removal of the old Director, T. Gregory Wertheim, as the authorized signatory on all company bank accounts, credit cards, online banking, and check signing effective, June 30, 2025, and add the new Director, Casey Miller, as the new authorized signatory on all company bank accounts, credit cards, online banking, and check signing as needed effective July 01, 2025.

A motion was made by DeBord and seconded by Leezer to approve the following Action Item:

- C. Scholarship for Non-certified Staff member

A motion was made by Leezer and seconded by Robinson to approve the following Action Item:  
D. Semi Annual Review of the January 2025-June 2025 Closed Minutes.

A motion was made by Leezer and seconded by Robinson to approve the following Action Item:  
E. Engagement of Auditors for the Fiscal Year Ending June 30, 2025  
FY24 \$12,450-FY25 \$16,950

A motion was made by Robinson and seconded by Peterson to approve the following Action Item:  
F. FY26 Tentative Billings for Tort, IMRF, FICA, Medicare, Tuition & Federal Grant Billing

A motion was made by Leezer and seconded by DeBord to approve the following Action Item:  
G. Authorization to Prepare the FY26 Operating Budget and Place on Public Display.

A motion was made by Leezer and seconded by DeBord to approve the following Action Item:  
H. Authorization to Process/Release July 2025 Payroll, Benefits, & Bills Payable

A motion was made by DeBord and seconded by Robinson to approve the following Action Item:  
I. Approval to move forward with the construction project for the new building

**8. INFORMATIONAL ITEMS**

The following items were presented for discussion and/or review:

- A. FY25 Cash Flow
- B. ExCEL Report
- C. FY26 Executive and Governing Board Meeting Dates
- D. Next Board Meeting: August 21, 2025, at 12:00 pm

**9. ADJOURNMENT**

With no further items for discussion, a motion was made by Kipp and seconded by Robinson to adjourn. Time: 12:50 p.m.