

## Minutes of the Executive Board Meeting

The Executive Board of the Henry-Stark Counties Special Education District met on Thursday, May 11, 2023, at 1:30 p.m. in the Henry-Stark Counties Special Education District Administrative Office, Kewanee, Illinois. Roll call showed the following members present: Mr. Bryan, Mr. Gripp, Mr. Akers, Mr. Becker, Dr. Brumbaugh, Dr. Sullens, Mr. Elliott, and Dr. Brooks. Members absent: None. Others present: Angie Zarvell

COMMENTS FROM VISITORS: None.

CONSENT AGENDA: A motion was made by Elliott and seconded by Akers to approve the following items under Consent Agenda:

- 04/13/23 Executive Board Meeting Minutes
- 04/14/23 & 04/28/23 Bills Payable
- 04/14/23 & 04/28/23 Payroll Withholding
- 04/14/23 & 04/28/23 Payroll and Benefits
- 04/30/23 Financial Statement

Roll call vote showed Bryan, Gripp, Akers, Brumbaugh, Sullens, Elliott, Brooks, and Becker voting aye. No one voted nay.

Motion Carried 8-0

EXECUTIVE SESSION: Motion by Sullens, seconded by Elliott to adjourn to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5ILCS 120/2(c)(1)  
Time: 1:32 p.m.

Voice Vote-Motion Carried 8-0

OPEN SESSION: Motion by Sullens, seconded by Akers to return to open session at 1:45 p.m.

Voice Vote-Motion Carried 8-0

PERSONNEL: Motion by Akers, seconded by Sullens to accept the following Personnel Items:

### EMPLOYMENT

Ms. Courtney Behn  
Speech-Language Pathologist  
Salary: \$47,000.00  
Start Date: First Day of the 2023-2024 School Calendar

Ms. Laura Peterson  
Life Skills Teacher  
Salary: \$74,000.00  
Start Date: First Day of the 2023-2024 School Calendar

Ms. Kelly Sikardi  
School Social Worker  
Salary: \$46,000.00  
Start Date: First Day of the 2023-2024 School Calendar

### REQUEST FOR LEAVE

Ms. Melissa Einspahr  
LS Teacher/Northside  
Estimated Start Date: 09/26/23  
Estimated End Date: 12/23/23

Ms. Samantha Kida  
LS Teacher/Northside  
Estimated Start Date: 09/23/23  
Estimated End Date: 11/26/23

Ms. Stephanie Swanson  
Paraprofessional/Northside  
Estimated Start Date: 06/23/23  
Estimated End Date: 10/01/23

RESIGNATIONS

Ms. Mary Armstrong  
Paraprofessional/GHS  
Start Date: 02/14/22  
End Date: 04/14/23  
Reason: Personal

Ms. Katelyn Camp  
School Social Worker  
Start Date: 08/17/15  
End Date: 06/02/23  
Reason: Other Employment

Ms. Fabiola Corral  
Bookkeeper/HSCSED  
Start Date: 01/04/23  
End Date: 04/30/23  
Reason: Personal

Ms. Kylie DeKezel  
Paraprofessional/ExCEL  
Start Date: 08/02/22  
End Date: 05/05/23  
Reason: Personal

Ms. Ashley DeSmit  
Paraprofessional/Wethersfield  
Start Date: 11/07/07  
End Date: 05/25/23  
Reason: Personal

Ms. Carmen Jordan  
Speech-Language Pathologist  
Start Date: 08/12/21  
End Date: 05/24/23  
Reason: Other Employment

Ms. Stacey Morrell  
School Social Worker  
Start Date: 08/02/16  
End Date: 06/02/23  
Reason: Other Employment

Ms. Delaney Powers  
Speech-Language Pathologist  
Start Date: 08/11/22  
End Date: 05/24/23  
Reason: Personal

Ms. Janna Richards  
School Social Worker  
Start Date: 02/14/17  
End Date: 06/02/23  
Reason: Other Employment

Ms. Jackie Somolski  
Speech-Language Pathologist  
Start Date: 08/13/21  
End Date: 05/26/23  
Reason: Personal

Ms. Elizabeth Timmerman  
Cross Cat Teacher/Millikin  
Start Date: 08/10/21  
End Date: 06/05/23  
Reason: Other Employment

CONTRACT NON-RENEWAL

Mr. Jason O'Reilly  
Custodian/ExCEL  
Start Date: 12/31/21  
End Date: 06/23/23

RETIREMENT(S)

Ms. Lisa VerStraete  
Paraprofessional/GHS  
Start Date: 08/25/09  
End Date: 06/02/23

TERMINATION(S)

Ms. Jennifer Cooper  
Paraprofessional/Stark JH  
Start Date: 01/17/23  
End Date: 05/08/23  
Reason: 90 Day Probationary

Roll call vote showed Akers, Brumbaugh, Sullens, Elliott, Brooks, Bryan, Gripp, and Becker voting aye. No one voted nay.

Motion Carried 8-0

**FY23 ADJUSTED BILLINGS:** Motion by Akers, seconded by Gripp to accept the FY23 Adjusted District Billings for Tort, IMRF, FICA, Medicare, Tuition and Federal Grant Billing as follows:

	June 2022 Tentative	May 2023 Adjusted
Annawan	\$223,112.92	\$281,588.27
Bradford	\$146,318.02	\$149,058.88
Cambridge	\$207,425.88	\$236,487.43
Galva	\$533,313.79	\$535,006.13
Geneseo	\$1,961,178.39	\$1,886,116.77
Kewanee	\$2,416,572.11	\$2,347,779.22

Stark County	\$687,549.93	\$649,963.32
Wethersfield	\$389,918.81	\$367,377.46
Total	\$6,565,389.35	\$6,453,377.48

Roll call vote showed Brumbaugh, Sullens, Elliott, Brooks, Bryan, Gripp, Akers, and Becker voting aye. No one voted nay.

Motion Carried 8-0

ENGAGEMENT OF  
AUDITORS FOR FY23:

Motion by Akers, seconded by Sullens to approve the recommendation of the Director that Henry-Stark engages the audit firm of Gorenz and Associates, Ltd. to conduct the June 30, 2023, audit at the annual fee of \$12,540.00.

Roll call vote showed Sullens, Elliott, Brooks, Bryan, Gripp, Akers, Brumbaugh, and Becker voting aye. No one voted nay.

Motion Carried 8-0

FY23 FINAL SCHOOL  
CALENDAR:

Motion by Akers, seconded by Sullens to approve the 2022-2023 Final School Calendar for Henry-Stark as presented by the Director. The final calendar shows the last day of attendance as May 30, 2023.

Motion Carried 8-0 - Voice Vote

FY24 PROPOSED SCHOOL  
CALENDAR:

Motion by Akers, seconded by Sullens to approve the 2023-2024 Proposed School Calendar for Henry-Stark as presented by the Director. The proposed calendar shows the first day of certified personnel attendance will be August 15, 2023, as a Teacher's Institute. First day of student attendance will be August 16, 2023.

Motion Carried 8-0 Voice Vote

INFORMATION ITEMS:

The following items were presented for discussion and/or review:

1. FY23 Cash Flow
2. ExCEL Report by Steve Wheelock  
We have officially completed the annual round of testing. The students are doing their best to qualify for some of our fun days in May. IEP season is also winding down, the last of the IEP's have been finished.

*Student News* – The Pack currently sits at 56 wolves and has a few on the radar. The Alpha wolves or “Leaders of the Pack,” for the month of April are: In the elementary school Lego B. from Stark County was given the honor. In the middle school, Ben P. of Kewanee received the title. In the high school, Nate H. also from Stark County. Rounded out our Leaders of the Pack.

*Staff News*- Our “Leader of the Staff” for the month of April goes to one of our High School paraprofessionals, Mr. Marchand of Galva. If memory serves me correctly, Mr. Marchand has been a member of the pack since 2005. He is also a certified sub, so he is always willing to step in to answer the call to service.

Mr. Miller continues in his role as my mentor and broadening my horizons as I make this transition from classroom teacher to administrator. We are all looking forward to May 19<sup>th</sup> as we will have the ExCEL graduation for 5 8<sup>th</sup> graders and 4 seniors that will be going on to bigger and better things.

3. FY24 Executive Board and Governing Board Meeting Dates
- | <i>Executive Board at 1:30pm</i> | <i>Governing Board at 12:00pm</i> |
|----------------------------------|-----------------------------------|
| August 10, 2023                  | August 17, 2023 (Budget Hearing)  |
| September 14, 2023               | December 14, 2023                 |
| October 12, 2023                 | March 21, 2024                    |
| December 07, 2023                | June 13, 2024 (Budget Hearing)    |
| January 11, 2024                 |                                   |
| February 08, 2024                |                                   |
| March 14, 2024                   |                                   |
| April 11, 2024                   |                                   |
| May 09, 2024                     |                                   |
| June 06, 2024                    |                                   |

ADJOURNMENT:

With no further items for discussion, a motion was made by Brumbaugh and seconded by Elliott to adjourn. Time: 1:56 p.m.

Voice Vote - Motion Carried 8-0

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Board Secretary